



# The Association of Coloproctology of Great Britain and Ireland

## Terms of Reference for Research and Audit Committee 2023

### Purpose & Objectives

The Research & Audit Committee is responsible for:

- co-ordinating the ACPGBI's overall research strategy
- communicating this strategy and important research information with the wider membership
- working closely with Bowel Research UK charity
- delivering the ACPGBI Research MDT (see below)
- identifying potential research projects that could be delivered by ACPGBI in conjunction with our Trial Unit partners
- co-ordinating research/audit aspirations/projects for the ACPGBI sub-committees
- delivering the Research Plenary at the annual meeting

### Composition

The committee consists of:

- 5 x elected members, including the Chair
- 2 x RCS Sub-Specialty Leads
- 1 x Dukes Club rep
- 1 x Nursing rep
- 1 x Patient rep
- 2 x Associate SSLs

As of July 2023, members will be allocated roles. These will include:

- Research MDT
- Website & Newsletter
- Newsletter
- Plenary session
- Vice Chair

Elected members should be consultant surgeons (Ordinary members) with experience of research training/delivery and an enthusiasm for delivering the objectives of the committee.

### Research MDT

A virtual meeting will run twice per year (September & March) where approximately three research proposals will be presented to a panel consisting of:

- R&A Committee members
- Patient representation
- Nursing/Allied healthcare
- Trialist
- Specialty input as required eg. oncology, gastroenterology, radiology, statistician, etc

[www.acpgbi.org.uk](http://www.acpgbi.org.uk)

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Projects will receive advice, feedback and connections/contacts. Projects felt suitable for formal ACPGBI support will be developed into a BRUK grant application with (limited) matched funding provided by ACPGBI.

## **Terms of Reference:**

1. Constitutional rules applicable to the Committee will be adhered to.
2. There will be an annual meeting of the Committee at the Association of Coloproctology Annual Meeting.
3. Teleconferences will be held approximately every three months amongst members of the Committee; members will be expected to attend >50% of meetings per annum
4. Research MDT  
Committee Members will be expected to make every effort to be available to participate in two Research MDT sessions per year (September and March). They will also assist in the selection process for submitted projects.
5. Committee Members will work to develop suitable projects identified through the Research MDT process for potential ACPGBI/BRUK funding.
6. Committee Members will be assigned specific roles within the committee for 6–12-month periods
7. Research projects of the Association of Coloproctology will be conducted through the University of Birmingham and University of Sheffield Trials Units. These projects would be properly funded through the ACPGBI/BRUK in conjunction with the Clinical Trials Unit.

**Jim Tiernan July 2023**

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